

## GUIDE FOR EMBASSIES AND CONSULATES GENERAL OF ITALY

EDISU Piemonte, the Regional Agency for the Right to University Education of Piemonte, aims at promoting the admission and the attendance of academic studies to deserving students who find themselves in financial need, in the framework of the competences concerning the right to academic studies attributed by the Italian law to State, Regions and Universities (**Legislative Decree no. 68/2012**).

EDISU Piemonte provides services aimed at supporting university student's study, attendance and life in order to limit any existing inequalities in the admission to academic studies.

Between the provided services, there are some, which are granted by competition based on specific criteria indicated in the related notices of competition. The main one is "Notice of Competition for scholarship, accommodation service and degree award" which is published every year in June, whose aim is to award an accommodation service and scholarships to Italian and overseas countries students.

Non-EU students can apply for accommodation service and scholarship or scholarship only by binding deadlines. They are required to enclose to their application form documents providing evidence of the household financial situation; **failure to comply will result in exclusion from the competition**. The documents, issued in original copies, are the following:

- 1) The **composition of the student's immediate family** (name, surname and date of birth of: parents, siblings and other relatives living in the same house). In case of one parent's death, student must enclose a death declaration indicating the date of death. In case of student's divorce or divorce of the student's parents, a declaration stating the divorce must be attached. In case the student is married, his/her family unit is composed of the student himself/herself, the spouse and children and other persons living in the family unit, if there are. If the married student's parents have residency with the student, they have to be included in the composition of the student's family unit, even if the parents have a different residency but they economically support the married student.

- 2) The abroad annual household **income** produced in **2013** or if they cannot get the 2013 documents, that of **2014** will be accepted. Income declarations calculated on a monthly basis or relating to a period across two years (e.g.: annual income from July 2013 and September 2014) will not be considered except for those countries whose fiscal year is not between 1 January and 31 December 2013 or 2014. In case the mother, the father or other members of the family unit are unemployed workers, the unemployment status must result from the certificate, provided that they are in a working age;
  
- 3) The **presence or absence of assets**, and only the **presence of bank accounts**, possessed by the immediate family by **31 December 2014**, though no longer held on the date of issue of the document. **In the case of possessed real estate assets, the surface area must be specified in square meters and, if possible, the value given in the local currency.**

The certificates must be issued by the competent authorities of the country where the incomes and the assets have been produced or are located.

The above certificates must be translated in Italian by an official translator and follow the country's internal legalization procedures carried out by the Italian diplomatic mission in the home country of the student (Legalization Office at the Embassy or Consulate General). If the home country of the student is a member state of Hague Convention of 5 October 1961, an apostille stamp on the document is considered as a full legalisation.

The present communication aims at bringing to the attention of the Italian diplomatic missions located in Extra-EU countries the certificates to issue for those students who want to apply for EDISU accommodation services and scholarships.

Applications lacking of consular certificates, translated and legalized, will be not considered.

For further information, please contact EDISU Piemonte 0039 011 8182 523, or send an e-mail to Mrs. Laura Giustiniani , in charge of the Student Office, [laura.giustiniani@edisu-piemonte.it](mailto:laura.giustiniani@edisu-piemonte.it) or Mr. Renato Viola, Manager of the division, [renato.viola@edisu-piemonte.it](mailto:renato.viola@edisu-piemonte.it).